



MINNEHA TOWNSHIP
Sedgwick County, Kansas
Regular Meeting
July 8, 2019
Sedgwick County Fire Station No. 38
1010 North 143rd St. East
Wichita, Kansas

1. The meeting was called to order at 5:30 p.m.
Present were Don Gragg, Trustee; Paula Crook, Clerk; Chris Carlson, Treasurer;
Township Residents
2. After a review of the minutes of the June 10, 2019 minutes, Gragg asked if there was a motion to approve the minutes. A motion was made by Crook with a second by Carlson to approve the minutes. Gragg, Crook and Carlson voted to approve the minutes. Motion carried 3-0.
3. **Township Auditing Board**
The beginning balance in the accounts is \$256,544.31. There were disbursements of \$73,226.53 leaving an ending balance of \$716,464.37 which reflect the Township's receipts of \$533,146.59. Carlson note the bond payment of \$43,657.50 and stated that all expenses were normal. Gragg asked for a motion to approve the treasurer's report. A motion was made by Crook with a second by Carlson to approve the treasurer's report. Gragg, Crook and Carlson voted to approve the report. Motion carried 3-0.
4. **Board of Highway Commissioner / Road Overseer Report**
 - A. Gragg stated that mowing is moving forward on Thursdays and Fridays in spite of the rain. He mentioned the ID information that is now carried in the Township trucks so each resident can verify that it is Minneha Township in the area.
 - B. The Township will be ordering a supply of salt brine for the coming winter. Prices are less at this time of year and supply is greater.
 - C. Concerning Kellogg: Gragg stated that he and David Spears, Sedgwick County Director of Public Works, signed off on a small piece of land in Andover to the City Manager of Andover. At some time in the future, it will become part of the Kellogg upgrade.
5. **Old Business** – Vonda Brecheisen, Knudsen Monroe & Co., is present to discuss the 2018 annual audit just completed. The audit report states that there were “no transactions entered into by the Township during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statement in the proper period. The financial statement disclosures are neutral, consistent and clear”. She stated that there were no difficulties or disagreements with management and no second opinions. There were no cash – violations.



She discussed that Minneha Township was not in compliance with K.S.A. 9-1402 and 9-1405 which requires the Township's deposits to be adequately secured throughout the year. There were no budget violations found in the audit.

She also stated that a formal policy for employee benefits was not found and recommended that one be put into place in writing. There was evidence of service fees due to inactivity found on the Quik Trip and WEX accounts that she suggested the Township should resolve.

6. **New Business** – Carlson stated that the Township's website designer is in attendance and will display the website and answer any questions after the meeting.
7. **Adjournment** – A motion was made by Gragg with a second by Crook to adjourn the meeting at 6:03 p.m. Gragg, Crook and Carlson approved the motion, 3-0.
8. The next scheduled meeting is Monday, August 12, 2019 at 5:30 pm, Sedgwick County Fire Station #38, 1010 143rd Street East, Wichita, KS 67230.

Submitted by,
Paula Crook, Clerk

Public Comment

There is concern among residents regarding three culverts that washed out in the Beldaire/Crest area and the holes in the roads. Residents state that one hole is 18" deep. It is suggested by a resident to contract out the repair work to be done. Gragg stated that he will know later in the year who will be responsible to fix the side streets.

Lahoma – One culvert is collapsed. Water is coming from the field. Many new culverts in that area but not on Kinkaid. The Township can address the issue when construction in the area is complete. Lahoma and Kinkaid street signs – suggested to call Mike Keys at Minneha Township.

Residents are invited to meet Francois and to see the Township's new website.

Public Comments ended 6:18 pm.