



MINNEHA TOWNSHIP

Sedgwick County, Kansas

Regular Meeting

August 7, 2023

256 N Greenwich

Wichita, Kansas

1. The meeting was called to order by Miller at 5:31 p.m.
Present were Marc Miller, Trustee; Paula Crook, Clerk; Chris Carlson, Treasurer; Township Residents; Township employees; Vonda Brecheisen, Knudsen Monroe & Company.

2022 Audit Report of Minneha Township Presented by Vonda Brecheisen

Each board member was given a hard copy of the audit and will be sent an electronic copy as well. She stated that it was a clean audit. The financial statement is consistent with the prior year. No statutory violations were found in regard to stewardship accountability. There were no budget violations. The bond and interest fund ended the year with \$5 in the fund which could be problematic if taxes don't come into the County as they should resulting in a shortage of funds to make the bond payment. The payment could be made from the general fund in that case. It was suggested to have a greater cushion in that fund in the future. The auditors would like to see the outside accountants report payroll at gross. Journal entries were made by the auditors to gross up payroll to give a full picture of what wages are.

Engagement letters will be mailed in October 2023 or November 2023 for the next audit. Carlson asked for a motion to approve the Minneha Township audit for the year ended December 31, 2022. There was a motion by Miller with a second by Crook. Carlson, Crook and Miller voted to approve the audit. Motion carried 3-0.

Vonda stated that Tuesday, July 13, 2023, the audit would be filed with the State of Kansas.

2. After a review of the minutes of the July 12, 2023 meeting, Miller asked if there was a motion to approve the minutes. A motion was made by Carlson with a second by Crook to approve the minutes. Miller, Crook and Carlson voted to approve the minutes. Motion carried 3-0.
3. **Township Auditing Board**
The beginning balance in the accounts is \$204,356.39. There were disbursements of \$75,085.23 and receipts of \$18.29 leaving an ending balance of \$129,289.45. The bond payment to the Kansas State Treasurer was \$43,875. All other expenses were normal for a month. Carlson asked for a motion to approve the treasurer's report. There was a



motion by Miller with a second by Crook. Miller, Crook and Carlson voted to approve the report. Motion carried 3-0,

4. Board of Highway Commissioner / Road Overseer Report

All of the 2023 road projects are complete. Carlson stated that projects to take place in 2024 are being entertained.

5. Old Business – John and Paul continue maintenance and mowing.

Miller stated that he signed a contract with Payne Township to maintain the ¼ mile of gravel road between 29th and 143rd Streets. Miller was notified of some gravel that was left and right of the road and the trustee of Payne Township told Miller he was working to rectify the problem.

6. New Business – Miller stated that he invited Tahnee, Richard and George to come to the meeting to discuss a few things in the public comments.

Carlson stated that Thomas Hernandez, who lives at the corner of Ridgefield and Bellaire in SSHID, contacted him to request permission to put a second entrance onto his property. Many residents along there have multiple entrances. Carlson advised the homeowner that the cost of putting in the entrance and the culvert would be his responsibility. It was recommended by Carlson that the homeowner contact Bill DeLong from SSHID to see if there was a problem with a second entrance.

7. Adjournment – Miller asked for a motion to adjourn. A motion was made by Carlson with a second by Crook to adjourn the meeting at 5:49 p.m. Miller, Crook and Carlson approved the motion, 3-0.

8. The next scheduled meeting is Monday, September 11, 2023 at 5:30 p.m., 256 N Greenwich, Wichita, KS

Submitted by
Paula Crook, Clerk

Public Comments

1. Tahnee – Meadows I

There is a discussion about the many roundabouts in the neighborhood regarding the safety with delivery trucks particularly. She is looking for the removal of those particular islands. Carlson stated that he has proposals for every street in Meadows I & II to mill and overlay and curb and gutter in phases. Each street to mill and overlay is approximately \$100,000. Carlson requested the resident send him the names of the streets that have the islands that are a concern so those streets could be reevaluated by APAC for updated proposals. It was suggested that the issue be discussed at their next HOA meeting to insure that all parties are in agreement about the removal of the islands and get a vote count from the HOA board as to how many are or are not in agreement with the plan for removal that could be presented to the CCCID board and/or Minneha



Township board. Then, bring Chris Gordon, CCCID, into the discussion to make certain that this removal is agreeable to CCCID since CCCID governs the Crestview Mile. Carlson stated that CCCID could assist Meadows I with drainage issues.

2. Kellogg – Miller stated that Springdale ID recently received a letter that states that work on the proposed project on Kellogg will not start until the summer of 2025. The concept has changed from the design build. The project will encompass 127th Street to past Andover Road. It is a 2-phase project. The QuikTrip at 143rd and Kellogg will be removed.

3. Richard & George – St. Cloud

Miller stated that St. Cloud is a private HOA. The question to Miller through previous conversations was how to get on the township's calendar for a mill and overlay of the streets in St. Cloud. Miller determined from the GEO website that the area has been platted to a private entity which would make it impossible for the Township to do work in their area until the private status changes. The best solution is suggested to speak with CCCID board members so that CCCID could get the area platted in order that an arrangement could be made with Minneha Township to partner. It would have to be a partnership with CCCID and Minneha because of the expense of mill and overlay work since St. Cloud is private. Miller will email CCCID asking for help in looking into the issue. Carlson stated that the area in question, St. Cloud, is owned by Gwendolyn Forsee, 106 St. Cloud Place. Since this ownership is a private individual, it ties Minneha Township's hands in doing any work in St. Cloud. That property line goes to the back of the well. Every road that runs north and south and St. Cloud that runs east and west including the gate is owned by this individual. Norm Christianson now lives at 106 St. Cloud. The records need to be corrected. Carlson suggested beginning with the property ptax assessor of Sedgwick County as a means of getting records obtained to determine, if possible, where the tax bill is mailed and to whom and if the property is in arrears. The status of being public or private was established the day it was platted with Sedgwick County. Miller will contact Beth Thornbush, Sedgwick County, to discuss.

Website: gismaps.sedgwickcounty.org
mobile land records for Sedgwick County

Comments Ended

6:25 pm