



MINNEHA TOWNSHIP

Sedgwick County, Kansas

Regular Meeting

June 7, 2021

256 N Greenwich

Wichita, Kansas

1. The meeting was called to order at 5:30 p.m.
Present were Paula Crook, Clerk; Chris Carlson, Treasurer; Mike Keys; Township Residents. Marc Miller was not in attendance due to a 3 week army training camp in California.
2. After a review of the minutes of the May 10, 2021 meeting, a motion was made by Carlson with a second by Crook to approve the minutes. Crook and Carlson voted to approve the minutes. Motion carried 2-0.
3. **Township Auditing Board**
The beginning balance in the accounts is \$1,128,904.77. There were disbursements of \$109,492.52 leaving an ending balance of \$1,021,381.07. Carlson stated that the mid-year disbursement from Sedgwick County should be received in June 2021 by the Township. The road projects are the biggest expenses right now. All other expenses are normal. Carlson made a motion to approve the treasurer's report. There was a second by Crook. Crook and Carlson voted to approve the report. Motion carried 2-0,
4. **Board of Highway Commissioner / Road Overseer Report**
 - A. Bellaire Project –
Letters should be going out June 7 & 8. Concrete will start Wednesday or Thursday. On Friday, June 11, all streets will be open to traffic.
 - B. North Point – Crack seal is complete. The curb and gutter is started. The work on the entrance at North Point has begun. The mill & overlay will be the last thing after the curb and gutter is finished.
 - C. Andale is on schedule to begin the week after July 4 to do the second half of Overbrook and St. Ives. There is also concrete slab repair to be done in that area.
 - D. Regular maintenance continues to be done on 24th, 29th, 143rd, 159th and Ellison. The Township has received complaints about potholes on 143rd. Those will be looked at tomorrow and the gravel fixed if it is viable.
5. **Old Business**
The annual budget meeting will be held July 2, 2021 to make the Township's budget for 2022 and to determine what funds will be available for projects for 2022 including Phase II of SSHID.



6. New Business

The Township is required to have a 3rd party audit each year due to the size of Minneha's budget and it has been done by Knudsen & Monroe for several years. Carlson made a motion to approve Resolution 2021-06 to allow Knudsen & Monroe to conduct the audit for Minneha Township for the year 2020. There was a second by Crook. Motion carried, 2-0.

7. **Adjournment** – A motion was made by Carlson with a second by Crook to adjourn the meeting at 5:41 p.m. Crook and Carlson approved the motion, 2-0.

8. The next scheduled meeting is Monday, July 12, 2021 at 5:30 p.m., 256 N Greenwich, Wichita, KS

Submitted by
Paula Crook, Clerk

Public Comments

- 1) Discussion of drainage issues with resident Mangum on Richfield in regard to a barrier that another resident wants to erect that could affect other's property. The resident was told that the Township has a drainage study planned for all of SSHID that will take place in 3 phases but the Township is addressing immediate issues now. Carlson stated that a permanent structure cannot be erected without going through Sedgwick County even if the structure is on the owner's property. And the structure cannot be such that it causes problems for neighbors. Once the roads are completed in SSHID, the Township can address the drainage issues. All work done for drainage must meet approval with FEMA regulations. Carlson agreed to meet with resident next week.
- 2) Last year \$600,000 was allocated to SSHID. When those funds are expended, the work will cease. On July 2, the Township has its budget meeting and funds can again be allocated for SSHID. Carlson stated that the only thing he can begin before January 1, 2022 is the civil engineer planning and that can begin as early as August 2021 once the budget is approved. The earliest any work could begin would be January 1, 2022. The project is in 3 phases because of funds. Carlson stated that the Township receives about \$1.2 million for roads and those funds have to be spent everywhere within the Township. All drainage is designed to go north.
- 3) In regard to Ellison in SSHID the Township continues to maintain drivability on the street by graveling it. There are still rumblings that a developer may do something. Carlson believes the developer is having trouble with property zoning and stated that he left comments in zoom meetings during Covid that the Township would expect a



new developer to take care of his own drainage. He also presented evidence to the County Commissioners that the Township and SSHID would be adversely affected by the drainage.

- 4) After Bellaire is completed, the Township will evaluate the most cost effective way to tie in with the road. In the interim, Andale will use gravel as a buffer between the old and the new. The tie in will be completed this year if it falls within this year's budget and if not it will be part of the 2022 budget plans. The budget is always January 1 to December 31. The budget is approved in August.
- 5) Carlson will go by 11603 Bellaire to visit with resident to understand the issue.
- 6) Sagebrush – Resident is interested in lighting in their area. She is advised by Carlson that she should visit with her HOA and improvement district first then bring all material to him to be discussed at a Township meeting. It would be part of the 2022 budget.
- 7) The culvert at 11251 Bellaire will have to be replaced. There is a unique issue at this address. Carlson will walk through with a concrete contractor to see the best way to handle it.
- 8) The light placement in SSHID is still not known.

Public Comments ended 6:20 p.m.