



MINNEHA TOWNSHIP

Sedgwick County, Kansas

Regular Meeting

May 11, 2020

256 N Greenwich Road

Wichita, Kansas

1. The meeting was called to order at 5:30 p.m.
Present were Don Gragg, Trustee; Paula Crook, Clerk; Chris Carlson, Treasurer.
2. After a review of the minutes of the March 9, 2020 meeting, Crook asked if there was a motion to approve the minutes. A motion was made by Carlson with a second by Crook to approve the minutes from March 2020. Gragg, Crook and Carlson voted to approve the minutes. Motion carried 3-0. There was no April 2020 meeting due to the COVID-19 pandemic.
3. **Township Auditing Board**
The beginning balance in the accounts in February 2020 is \$1,301,205.35. There were disbursements of \$76,960.60 leaving an ending balance of \$1,225,152.22. Carlson stated all bills were normal. He noted the payments to Derby Informer of \$376.20 for a legal publication and \$3645 to M.A.D. Ad Company for the Township website.
The beginning balance in the accounts in March 2020 is \$1,225,152.22. There were disbursements of \$15,429.72. Carlson stated that the disbursements were light. The ending balance is \$1,237,761.83.
The beginning balance in the accounts in April 2020 is \$1,237,761.83 and there were disbursements of \$32,054.41. Carlson stated that all bills were typical. He mentioned that the township newsletter costs \$10/month to publish on the township website and that there are 51 residences subscribed to it. It is used for emergencies and special releases as was done with the meeting in April to notify residents that there would be no meeting in April and the change of location of the May 2020 meeting to 256 N Greenwich. He, also, noted the payment to Overhead Door for repair to the maintenance facility door. Carlson has received calls regarding 159th South ½ mile into Pawnee. Carlson will speak to Andover regarding the continued upkeep of the piece of roadway.
There was a motion made by Crook and a second by Carlson to approve the treasurer's reports from February 2020, March 2020 and April 2020. Gragg, Crook and Carlson voted to approve the 3 treasurer's reports. Motion carried 3-0.
There was discussion of the yearly audit. Carlson made a motion to approve Resolution 2020-0511 engaging Knudsen, Monroe & Company, LLC to perform that audit for Minneha Township. There was a second by Crook. Gragg, Crook and Carlson voted to approve the motion, 3-0. That document was signed by Carlson and Crook. It will be emailed to Knudsen, Monroe & Co. and a copy kept with township records.
4. **Board of Highway Commissioner / Road Overseer Report**
 - A. Mike and Nick have been mowing and cleaning up all the winter under growth.
 - B. Mike has ordered all the salt for next winter.



- C. A new bucket for the excavator was ordered and has been received.
- D. Damaged street signs caused by the rebuilding of the street by the city in SSHID in the southern part of the township between Harry and Pawnee, especially those on S. Greenwich Road, have been replaced.
- E. Mike and Nick will begin cleaning ditches and mulching. They will also be doing regular mowing, weeding and street sweeping that is done each spring and summer.
- F. Some of the stop signs that need repair will be replaced.
- 5. **Old Business** – There is discussion that Pierson did the curbing in SSHID. Mike is waiting on the City to complete its work to get into SSHID to complete the needed work in that area. Mike mentioned the stop signs at Clark, Kinkaid and Bellaire. Two pole signs need to be put up. Tom Harrington from the Crest Ridge development contacted Carlson regarding the streets being repaired in that area.
- 6. **New Business** – There is no new business
- 7. **Adjournment** – A motion was made by Crook with a second by Gragg to adjourn the meeting at 6:04 p.m. Gragg, Crook and Carlson approved the motion, 3-0.
- 8. The next scheduled meeting is Monday, June 8, 2020 at 5:30 p.m., Sedgwick County Fire Station #38, 1010 143rd Street East, Wichita, KS 67230

Submitted by
Paula Crook, Clerk