



MINNEHA TOWNSHIP
Sedgwick County, Kansas
Regular Meeting
November 11, 2019
Sedgwick County Fire Station No. 38
1010 North 143rd St. East
Wichita, Kansas

1. The meeting was called to order at 5:30 p.m.
Present were Don Gragg, Trustee; Paula Crook, Clerk; Chris Carlson, Treasurer; Township Residents.
2. After a review of the minutes of the October 7, 2019 meeting, Crook asked if there was a motion to approve the minutes. A motion was made by Carlson with a second by Gragg to approve the minutes. Gragg, Crook and Carlson voted to approve the minutes. Motion carried 3-0.
3. **Township Auditing Board**
The beginning balance in the accounts is \$688,890.58. There were disbursements of \$42,101.65 leaving an ending balance of \$660,530.01. Carlson noted that Sedgwick County would bill Minneha for the gravel used on 29th Street North. There was discussion of accelerating the payoff of the bond owed by the Township. Carlson said he would contact Joe Norton to discuss and present to the Board at a later date. Crook made a motion to approve the treasurer's report. There was a second by Gragg. Gragg, Crook and Carlson voted to approve the report. Motion carried 3-0,
4. **Board of Highway Commissioner / Road Overseer Report**
 - A. Gragg reported that Mike Keys is working from home as he recovers from knee repair surgery and that he should be back in the office soon.
 - B. Gragg stated that we still have no idea when the City of Wichita will finish the street project in Sunswept Highlands although the best approximation is in the spring, 2020. Jim and the Township's new employee, Zalek Swisher, did some of our regular work and tree trimming in Sunswept Highlands where the city isn't working on their project.
 - C. Jim and Zalek continue watering the new trees in Seltzer Cemetery.
 - D. Gragg met with a representative from Sedgwick County and David Crockett, the Township's attorney, regarding our new building. Gragg believes that the meeting went well and that all their questions have been answered.
 - E. The Township's new employee, Zalek Swisher, started this week with Jim. The KPERS program that the Township is able to offer employees was a big contributing factor on Zalek becoming an employee.
5. **Old Business** – There is no old business
6. **New Business** –



- A. Carlson noted that he had been in contact with Vonda Brecheisen, Knudson & Monroe, regarding our next audit. In line with that, Carlson made a motion to use Knudsen & Monroe for Minneha Township's 2019 audit. There was a second by Gragg. Gragg, Crook and Carlson voted to approve the motion. Motion carried 3-0. Carlson and Crook signed the necessary paperwork. A copy will be filed with Knudsen & Monroe and Minneha Township.
- B. Carlson brought up for discussion contact he had with CCCID and an individual/s from Pinehurst HOA regarding a sidewalk Pinehurst would like installed by Minneha Township from their entrance on 143rd to Central. Pinehurst indicated a representative had spoken with Gragg concerning this sidewalk and Gragg agreed it had been discussed and turned down last winter. Carlson has spoken to David Spears with Sedgwick County who said there were no issues with that project if the Township decided to move forward. Much would need to be done with approvals as was done with past projects involving HOAs. Gragg would like to get Don Gaylor involved to whom Carlson has already spoken. It would be 2020 at the earliest. Carlson stated labor would be \$20,000-\$24,000 and the length of the sidewalk would be 554 feet. No decision was made on this discussion although Pinehurst was told there would be no sidewalk north of their entrance on 143rd.
- 7. **Adjournment** – A motion was made by Crook with a second by Carlson to adjourn the meeting at 5:52 p.m. Gragg, Crook and Carlson approved the motion, 3-0.
- 8. The next scheduled meeting is Monday, December 9, 2019 at 5:30 p.m., Sedgwick County Fire Station #38, 1010 143rd Street East, Wichita, KS 67230

Submitted by,
Paula Crook, Clerk