



MINNEHA TOWNSHIP
Sedgwick County, Kansas
Regular Meeting
June 8, 2020
256 S. Greenwich Road
Wichita, Kansas

1. The meeting was called to order at 5:30 p.m.
Present were Don Gragg, Trustee; Paula Crook, Clerk; Chris Carlson, Treasurer; Township Residents. Vonda B, Knudsen, Monroe & Co., LLC is present.
2. After a review of the minutes of the May 11, 2020 meeting, Crook asked if there was a motion to approve the minutes. A motion was made by Carlson with a second by Crook to approve the minutes. Gragg, Crook and Carlson voted to approve the minutes. Motion carried 3-0.

The Township board recognizes Vonda Brecheisen in order that she may give the report of the findings of the 2019 Minneha Township audit to the board performed by Knudsen Monroe & Co. The report states “the financial statement referred to above presents fairly, in all material respects, the aggregate cash and unencumbered cash balance of the Township as of December 31, 2019 and the aggregate receipts and expenditures for the year then ended in accordance with the financial reporting provisions of the Kansas Municipal Audit and Accounting Guide described in Note 1.”

The audit found no cash violations. In regard to stewardship, compliance and accountability there were no violations found. There were no bond violations found. There being no further discussion, the Board thanked Ms. Brecheisen for attending the meeting.

3. Township Auditing Board

The beginning balance in the accounts is \$1,206,003.89. There were receipts of \$1,559.79 and disbursements of \$31,820.28 leaving an ending balance of \$1,175,743.40. Carlson stated that all expenses were normal. He said that the salt for the winter was recently purchased to take advantage of special pricing. Being no further discussion, Carlson asked for a motion to approve the treasurer’s report. Crook made a motion to approve the treasurer’s report. There was a second by Gragg. Gragg, Crook and Carlson voted to approve the report. Motion carried 3-0,



4. Board of Highway Commissioner / Road Overseer Report

A. Mike Keys reported that he and Nick have been mowing and spraying the weeds along Central on both sides of the wall, in the rocks and drainage areas, and along the sidewalks. There was a new 40 mph speed limit sign installed on 159th Street. The speed limit on this street was 40 mph on the east side traveling north bound and is in Andover. The speed limit on the west side going south by default was 55 mph and is in Wichita. Commissioner Howell had this discrepancy put on the County Commissioner's agenda to bring the speed limit to 40 mph in each direction. The ditches were cleaned up and the trees trimmed along the road.

B. Regular mowing, weeding and street sweeping is being done.

C. The Township's budget meeting will be held June 26, 2020.

D. In SSHID Mike and Nick have started cleaning ditches and will replace some of the stop signs that need repair.

E. Carlson stated that during the COVID-19 shut down there has been a concerted effort put into reviewing the roads within the Township and that a spreadsheet has been created to track road maintenance and repairs. Each road has been rated in order to prioritize the roads with the greatest need. The evaluation of the roads is as follows:

Overbrook – Edge repair and crack seal - **(Preliminary pricing exceeds the yearly budget for the township and will have to be phased in)**

Tipperary Circle

Stage Coach Ct.

Sagebrush Ct.

The Trees – Asphalt patching/edge repair - **(Cost not yet determined)**

Crestridge – Crack seal and preserve – **(Approximately \$20,000)**

Kimberly Hills – Crack seal & preserve – **(Approximately \$7,000)**

Sunswept Highlands – Crack seal & preserve asphalt

Belaire Street – This road has subgrade failure and will require soil stabilization before repairs can begin. **This road will be a capital project in excess of \$250,000.**

Crest – Edge and subgrade failure – **(Cost not yet determined)**

Northeast Sedgwick County

29th Street North – Drainage issues continue to erode the rock and sub-base. Drainage repairs to ditches and culverts can lessen the impact of rainwater on the road.

(Approximately \$30,000)

The budget numbers for the above listed repairs have not been finalized,



5. **Old Business** – There is no old business
6. **New Business** –
Mike Payne has been very helpful by traveling the streets with Mike Keys to prioritize streets that need work done. Thank you to Mike Payne for your help. There was discussion of compensating Mike Payne for his efforts. A motion was made by Carlson that Minneha Township set aside \$3000 to compensate Mike Payne for his help in evaluating which roads in the Township need attention. There was a second by Crook. Gragg, Crook and Carlson voted to approve the motion. Motion carried 3-0.
7. **Adjournment** – A motion was made by Carlson with a second by Crook to adjourn the meeting at 6:09 p.m. Gragg, Crook and Carlson approved the motion, 3-0.
8. The next scheduled meeting is Monday, July 13, 2020 at 5:30 p.m., at 256 N. Greenwich, Wichita, KS 67206

Submitted by
Paula Crook, Clerk

Public Comments

Bellaire Street – The Township is aware of the condition of Bellaire Street. The subgrade must be protected. It will be a capital project that may possibly be addressed in the next calendar year.

The Township cannot assess specials.

Pothole on Bellaire – Carlson stated he was speaking with the city to get leniency on large machines.

Kinkaid - There was discussion of a traffic study on Kinkaid due to the city project. The county does traffic studies free of charge. It was discussed that it should be done when school starts to get a count with the buses.

The question was asked who mows Greenwich. The city of Wichita performs that service. The Township's maintenance is limited.

A resident asked why Minneha would sweep Eastborough's streets. Eastborough is part of Minneha Township and is a class 3 city. The streets are swept 4 times a year.



A resident of Shadybrook inquired about a noise problem with neighbors. The township can't make ordinances. Sedgwick County is over Minneha Township. While that area is in the township it is private property. The responsibility of a township is roads.

It was requested and granted that SSHID be allowed to hold their June 16, 2020 meeting at 256 N. Greenwich. Future use of this location for meetings will be discussed by the Board.

There was discussion of multi-family rental homes on the property at Pawnee and Ellison. The property would be subject to rezoning.

Public comments end – 6:27 p.m.